

GROVE LAWN TENNIS CLUB

RULES

1. The name of the Club is “Grove Lawn Tennis Club”.
2. The affairs and business of the Club shall be conducted by a committee consisting of the officers *viz.* Chairman, Vice-Chairman, Registrar, Treasurer, Secretary, Men’s Captain and Ladies’ Captain and not fewer than 5 and not more than 7 ordinary members to be elected annually at the Annual General Meeting.

The Committee may include persons under the age of 21 years but all members of the Committee shall be aged 16 years or over.

The Committee shall have power to fill by co-option any casual vacancy arising during the year. Any persons so co-opted shall be entitled to hold office until the next following Annual General Meeting.

The Committee may also, if it so desires, co-opt not more than 2 persons (in addition to those elected at the Annual General Meeting) to serve on the Committee until the next Annual General Meeting.

3. The Club may obtain credit and raise or borrow money (of any amount) for the purposes of the Club. The Committee and/or the Trustees may exercise such borrowing powers to such extent and for such purposes as the members of the Club, in general meeting, shall approve.
4. At all meetings the chair shall be taken by the Chairman, or in his absence by the Vice-Chairman. In the absence of both the Chairman and the Vice-Chairman the chair shall be taken by the longest standing Committee member present.
5. The Registrar shall keep a register of members for each season and shall keep the Trophies’ Register written up to date.
6. The Treasurer shall be responsible for the funds of the Club and shall lodge all Club monies to a bank account maintained with such bank as the Committee shall decide.

Cheques and other financial orders shall be signed by such person or persons and in such manner as the Committee shall decide.

The Treasurer shall prepare annual accounts which shall be audited. The audited accounts and the Treasurer’s report shall be presented at the Annual General Meeting.

7. The Secretary shall deal with correspondence on the instructions of the Committee and shall furnish a report at each Annual General Meeting.
8. The quorum for a Committee meeting shall be 7.

9. The Annual General Meeting shall be held in the month of September (or as soon as possible thereafter) in each year.

The business of the Annual General Meeting shall include the election of Officers, Committee and Honorary Auditor and consideration of the Treasurer's Report and the Secretary's Report.

10. General Meetings (other than the Annual General Meeting) may be convened –
 - (a) by the Committee at its discretion or
 - (b) on the requisition of 25 members eligible to vote.
11. Only members over the age of 16 years shall be entitled to vote at General Meetings.
12. At least 7 days notice of General Meetings shall be given.
13. The quorum for a General Meeting shall be 20 members eligible to vote.
14. The property of the Club shall be vested in at least 3 and up to 6 individual trustees or a sole corporate trustee. Subject to the provisions of Rule 15 the trustees shall deal with such property as directed by the Committee. The trustees shall be indemnified by the members for the time being of the Club against liability or expense incurred by them by reason of their position as trustees.

Each trustee shall hold office until he retires or the members in General Meeting so resolve by a simple majority.

Trustees shall be elected by the members in General Meeting.

15. The trustees may from time to time, as directed by the Committee, do all or any of the following things *viz.* purchase or otherwise acquire property on behalf of the Club, take any transfer, assignment or conveyance of such property, and sell, exchange, partition, lease, let, mortgage, charge or otherwise deal with or dispose of any property of the Club for the time being vested in the Trustees PROVIDED ALWAYS that no direction for the sale, exchange or other disposal of the whole or any material part of the Club land shall be given to the trustees by the Committee (nor shall the trustees act on or implement any such purported direction) without a prior resolution in writing (the wording of such resolution to be approved at a General Meeting of the members) signed by not less than 60% of the Club members who are entitled to vote at a General Meeting of the Club at the relevant time.
16. Every officer and member of the Committee and every trustee of the Club for the time being and his legal representatives and successors, shall be entitled to be indemnified out of the assets of the Club from and against all actions, claims, demands, costs, losses, damages, proceedings and expenses which he/she shall or may incur on behalf of the Club in the capacity of officer, committee member or trustee (provided that such liability is not incurred through wilful default or neglect or fraud).

17. There shall be such classes of membership as the Committee shall from time to time determine. The subscription for such classes of membership shall be determined and may be altered by the Committee.
18. All subscriptions are payable on the first of March each year.

Membership not renewed by the first of April shall be deemed lapsed.
19. Acceptance of applications for membership shall be subject to the approval of the Committee.
20. The Committee shall have power to make Bye-Laws for the proper control and management of the Club.

The Committee shall have power at its absolute discretion to terminate or suspend the membership of any member who fails to comply with the Rules or Bye-Laws.
21. Save as provided for under Rule 22, questions arising at any meeting of the members or of the Committee shall be decided by a simple majority of votes. In the event of an equality of votes, the Chairman shall have a second or casting vote.
22. Rule 15 may be altered or amended only by resolution in writing signed by not less than 60% of the Club members who are entitled to vote at the relevant time. With the exception of Rule 15, the Rules of the Club may be altered or amended by resolution of the members in General Meeting passed by a 2/3 majority of those present and voting.

NOTES (Not part of Rules)

The above includes amendments made as follows:-

- (a) 22/4/1976 - Amendment of Rule 12 (now Rule 13) to provide for reduction of quorum for A.G.M. from 30 to 20.
- (b) 31/8/1977 - Amendment of Rule 2 to provide for co-option.
Amendment of Rule 8 (now Rule 9) to change date of A.G.M.
- (c) 28/9/1977 - Amendment of Rule 15 (now Rule 18) regarding the date for payment of subscriptions and renewal of membership.
- (d) 26/9/1985 - Amendment of Rule 2 to provide for inclusion of the Men's Captain and the Ladies' Captain in the officers.
- (e) 22/4/1986 - Addition of new Rule 2A (now Rule 3) to provide for borrowing.
Addition of new Rule 13A (now Rule 15) to specify powers of the trustees.
Addition of new Rule 13B (now Rule 16) to provide indemnity for committee members and trustees.

(f) 10/11/2003 - Amendment of Rule 2 re election to the Committee of members under the age of 21 years.

Amendment of Rule 4 (originally numbered 3) to delete reference to Palgrave's Chairman's Handbook.

Amendment of Rule 7 (originally numbered 6) to omit Secretary's other duties.

Amendment to Rule 11 (originally numbered 10) re minimum age for voting at General Meetings.

Amendment of Rule 14 (originally numbered 13) to increase the number of trustees from 3 to 6.

Technical amendment of Rule 14 (originally numbered 13) consequent on amendment of Rule 15 (originally numbered 13A).

Amendment of Rule 15 (originally numbered 13A) to change voting procedures relating to sale or disposal of Club property.

Deletion of Rule 18 relating to tennis whites (this is a Bye-Law).

Adoption of Rule 21 re proceedings at Committee meetings.

Amendment of Rule 22 (originally numbered 19) to change voting procedures relating to change of Rule 15 (originally numbered 13A).

Addition of new Rule 20 (now Rule 21) to clarify voting procedures.

Re-numbering of amended Rules in numerical order.

This list is to be updated when the rules are changed or re-numbered.